Hybrid Learning Safety Plan for In-Person Instruction
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**Introduction**

This plan outlines the key guidelines for Hybrid Learning to offer in-person instruction safely while the Covid-19 pandemic persists. This plan assumes that some students will be living in campus settings such as 90 Quaker Hill Road and Sky Lodge, among other locations. This plan also assumes a fully vaccinated campus, where all students, staff, and faculty participating in in-person classes and being on campus, are completely vaccinated against the Covid-19 virus. This plan additionally takes into account the June 4, 2021 CDC updates for institutions of higher education.

This plan will address additional policies required beyond the Hybrid Learning Student Handbook.

This plan is a living document. While the Covid-19 pandemic exists the public health situation can change rapidly. Unity College is committed to regularly revisiting this plan and updating policies to address changes and ensure the safety of students and employees. The current plan will be posted on the Unity College website (unity.edu).

**Philosophy**

**The Unity College Mission**

*Through the framework of sustainability science, Unity College provides a liberal arts education that emphasizes the environment and natural resources. Through experiential and collaborative learning, our graduates emerge as responsible citizens, environmental stewards, and visionary leaders.*

One of the fundamental tenets of this plan is that the policies regarding Covid-19 apply equally to Hybrid Learning students, staff, and faculty. This plan will not work if, for example, faculty and staff have one standard for vaccinations and students another.

This plan also strives to uphold Unity’s core values. Faculty, staff, and students should demonstrate integrity in their actions and treat each other with respect. Shared social responsibility is at the heart of the plan as both students and employees are called upon to uphold policies such as the Covid-19 vaccination policy. It will take everyone working together to make this plan a success.

**6 Key Concepts for Adapting to Covid-19**

| 1) Clearly Defined Goals | • Deliver academics safely  
|  | • Provide safe interactions between employees and students  
|  | • Provide safe housing and dining  
|  | • Provide safe living learning community development  
| 2) Focus on the Essential | • Academics  
|  | • Housing  
|  | • Dining  
|  | • Health Services  

The Unity College Ram Pledge

Together, the faculty, staff, and students of Unity College take the Unity Pledge to safeguard the safety of all members of the Unity College community during the Covid-19 pandemic. It takes a whole community working together to protect its members from the dangers of Covid-19.

Core Values
The Unity Pledge lives at the heart of Unity’s core values. We must respect the safety of everyone with whom we come into contact. We must engage in purposeful reflection on requirements Covid-19 brings to us to ensure the integrity of our living community. Shared social responsibility is at the heart of this pledge as we are called upon all to uphold social distancing and face mask policies. Our resilience will be tested as we respond to the changing Covid-19 environment. Our cultural competency will allow us to adjust to the cultural differences that exist among us. We pledge to be innovative as we face the new challenges that Covid-19 brings. And finally, we pledge to be accountable to the policies created to protect ourselves and each other from Covid-19.

Key Criteria for In-Person Instruction
- Waldo County (or other applicable location for in-person learning) is rated “green” or “yellow” (as described below).
- A vaccine for Covid-19 is widely distributed.
- All students attending in-person classes or are living on campus are fully vaccinated.
- All faculty instructing in-person classes or are on campus are fully vaccinated.
- All staff on campus are fully vaccinated.

Health Code Levels

Definitions of Alert Level

**Green Alert Level** - At the green alert level, Unity College has a relatively low risk of COVID-19 spread to vaccinated individuals and that the College may consider in-person instruction consistent with required health and safety measures.
Yellow Alert Level. At the yellow alert level, Unity College has an elevated risk of COVID-19 spread to vaccinated individuals and may implement more restrictive health and safety measures and modify instructional models to reduce the number of people on campus and classrooms at any one time.

Red Alert Level. A Categorization of “red” indicates that Unity College would have a high risk of COVID-19 spread and that in-person instruction is not advisable.

Green Alert Level

Academics
- In-person classes and labs
- Quimby Library open to employees, students, and approved guests.

Athletics and Recreation
- Athletics suspended
- Fitness Center open to employees and students.

Buildings
- Academic and administrative buildings open to employees and students.

Dining
- Dining facilities open to employees, students, and approved guests.

Facial Coverings
- Not required for fully vaccinated faculty, staff, and students either indoors or outdoors, unless otherwise directed by the State or Federal CDC. Individuals are free to wear face masks according to their preference and risk assessment.

Transportation
- Vans operational with no capacity limitation.

Yellow Alert Level

Academics
- Reduced capacity in labs and classrooms to allow for social distancing (6-foot distance, or as then-recommended by CDC guidelines).
- Instructional modality adjustments (mix of in-person and remote) may be required for in-person classes to allow for reduced capacity.
- Quimby Library open to employees, students, and approved guests.
Athletics and Recreation
- Athletics suspended
- Fitness Center open to employees and students.

Buildings
- Academic and administrative buildings open to employees and students.

Dining
- May implement reduced seating capacity

Facial Coverings
- May be required based on Federal or State CDC guidance.

Transportation
- Van use limited or operational at reduced capacity.

*Red Alert Level*

Academics
- Classes fully remote.
- Quimby Library closed.

Athletics and Recreation
- Athletics suspended.
- Fitness Center closed.

Buildings
- Academic and administrative buildings closed to students.
- Residents sent home as soon as possible.

Dining
- Dining services closed.
- Meals delivered to residence halls for residents not yet returned home.

Facial Coverings
- Required in indoor and outdoor spaces for all individuals.
Transportation

- Van operations suspended.

90 Quaker Hill Campus Access

Faculty, staff, and students must be fully vaccinated to be present on campus at 90 Quaker Hill Road. Public and other visitors to campus must first verify that they are fully vaccinated and receive a campus access pass before accessing 90 Quaker Hill Campus. Non-vaccinated guests are not allowed on campus.

Training

The College will provide training modules to Hybrid Learning Faculty, Staff, and Students on the following:

- Covid-19 Vaccination Policy
- Steps for staying safe during the Covid-19 pandemic
- Social Distancing policy
- Face Masks policy
- Testing and Tracing
- Alert Levels
- Quarantine and Isolation housing
- Travel and Transportation
- Dining Services
- Gatherings and Activities
- Academics
- Personal Hygiene

Hand Hygiene

Maintaining good hand hygiene is crucial for personal safety. Individuals should wash hands frequently with soap and water for at least 20 seconds. When hand washing isn’t available, use hand sanitizer. Avoid touching your face with your hands.

Daily Screenings

Everyone present on campus is asked to self-screen daily before arriving to campus or leaving their residence hall room. Students will use the College’s RAVE app for self-screening.

Screening questions include:

- Do you have any of these symptoms?
  - Cough (non-allergy related)
- Shortness of breath or difficulty breathing
- Fever (temperature 100.2 or greater)

- Or at least two of the following symptoms
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore Throat
  - New loss of taste or smell

- Have you been exposed to anyone who has tested positive for COVID-19 or is showing symptoms of COVID-19?

If you answered YES to any of these questions you should NOT come to campus. Students should stay in their room and contact the Student Success Center. Employees should contact their supervisor and their health care provider.

Academics

Health Code Levels
- Green Alert Level - Classes in person
- Yellow Alert Level - Capacity limits or modification of modality
- Red Alert Level - Classes fully remote

Classrooms & Labs
In-person only for fully vaccinated students. Remote for non-vaccinated students.

All classrooms will be cleaned daily. Ventilation systems in classrooms and buildings will be cleaned, filtered, and adapted to Covid-19 specifications

Field trips
In-person only for fully vaccinated students and faculty. Remote online for non-vaccinated faculty and students. Students and faculty should wear face coverings when visiting facilities where unvaccinated individuals may be present.

Accommodations
Both faculty and students are encouraged to be flexible in terms of academic policies to accommodate possible issues related to attendance or work dictated by health concerns or the need for quarantining by either faculty or student.

Academic Support and Advising

Learning Coaches
- Green Alert Level - Offices open
- Yellow Alert Level - Offices open
**Red Alert Level:** Online meetings only

Non-vaccinated students may access their learning coaches remotely via email or through Zoom or Teams.

**Recruiting**

**Health Code Levels**

- **Green Alert Level:** Open for Guests; tours of campus offered
- **Yellow Alert Level:** Open for Guests via appointment only; Limited tours of campus
- **Red Alert Level:** In-person campus visits suspended.

**Overview**

The 90 Quaker Hill Road campus will be open for individual recruiting visits and will take the necessary steps to ensure our guests’ and community’s safety at green alert levels and limited service at yellow alert level. All guests must verify that they have been fully vaccinated and receive a campus access pass before accessing the campus. Non-vaccinated guests are not allowed on campus.

**90 Quaker Hill Road Prospective Student Access**

Guests must fill out screening survey prior to coming to campus. The survey will ascertain whether the guests are fully vaccinated, a mix of vaccinated and not, or not vaccinated. Guests not vaccinated are not allowed on campus. Fully vaccinated guests will receive a campus access pass. Surveys will be sent the day before the visit with a confirmation.

Tours on campus are limited to guests with campus access pass.

**Athletics**

**Health Code Levels**

- **Green Alert Level:** Athletics suspended; Fitness Center open
- **Yellow Alert Level:** Athletics suspended; Fitness Center open
- **Red Alert Level:** Athletics suspended; Fitness Center Closed

**Varsity Sports**

All varsity sports are suspended while the Covid-19 pandemic persists.

**Intramural Sports**

Intramural sports will be available to fully vaccinated students and organized by the student success office.
Fitness Center and Recreational Fields

The use of Unity College’s Fitness Center will be limited to current fully vaccinated students, faculty, and staff. The Fitness Center is closed to all other users.

Unity College’s outdoor facilities at 90 Quaker Hill road are open to fully vaccinated students, faculty, and staff for personal and informal use or exercise.

Communications

General Key Messages and Themes

- Unity College’s top priority is and will always be the health and safety of our students, faculty, staff.
- We are in this together. Everyone has a role to play in bringing us together and keeping one another safe.
- College faculty and staff will work closely with students and families to address concerns and questions.
- Risk mitigation strategies like requiring Covid-19 vaccine, are designed to give us the best possible chance to maintain a safe in-person learning experience.
- While life on campus will be different, we are working hard to have a positive, fun, and engaging student experience.

Communication Channels

Website

The Unity College website (www.unity.edu) is the most frequently updated and visible medium to communicate policy and updates. The home page masthead includes a link to the COVID-19 resources. Specific pages regarding return to campus include:

- https://unity.edu/Covid-19/

Rave

RAVE Alert is Unity College’s text message and email emergency notification system. It allows you to quickly receive emergency communications and other important information via text message and email. Notifications may be about inclement weather alerts or emergency incidents on campus.

Email

Email is the primary mode of outbound communication to all audience segments and is required for all major updates. Other updates will originate from the Office of the President or other offices as appropriate.

Social Media

Social Media platforms will be used for communication. Regular and emergency updates
may be distributed through the following channels:

Facebook:

- Unity College
- Unity College Student Success

Instagram

- Unity College

Twitter:

- Unity College

Press releases
Press releases will be used with media.

- https://unity.edu/about/all-news/

Physical and digital signage
Physical and digital signage around campus will be utilized. Leveraging print and the College’s television displays, the following informational signs will be posted:

- Wipe down surfaces
- Classroom cleaning guidelines
- Unity Pledge reminder
- This room has been cleaned/serviced

Dining Services
Health Code Levels
Green Alert Level - Dining Services open at full capacity
Yellow Alert Level - Dining Services open at lower seating capacity
Red Alert Level - Dining Services closed; meals delivered to residence halls.

Lower seat capacity limit
At the Yellow Alert Level, Dining Services are limited to 80 faculty, staff, or students in its facility at a time. This does not include the Dining Services staff.
Guests
Guests may be admitted to College dining facilities with proof of vaccination (campus access pass) if accompanied by a Unity College employee to enjoy a meal. Any guest must follow College policies.

Seating
Normal for fully vaccinated faculty, staff and students

Table cards will indicate that tables have been cleaned and sanitized.

Face Masks
Not required for fully vaccinated faculty, staff, and students at the green alert level. May be required at the yellow alert level, based on CDC guidance.

Signage
Signage will direct customers through the Dining Facility and queuing areas if capacity limits are imposed.

Hand-sanitizing stations
Hand-sanitizing stations will be available at all entrances.

Face Masks
Health Code Levels

**[Green Alert Level]** Not required for fully vaccinated faculty, staff, and students, though individuals may elect to wear face masks as needed. May be required even at the Green alert level based on State or Federal CDC guidance and other relevant considerations. In the event that CDC guidance regarding face coverings conflicts with this plan, the CDC guidance shall control.

**[Yellow Alert Level]** Recommended and may be required for fully vaccinated faculty, staff, and students, depending on CDC guidance.

**[Red Alert Level]** Recommended and may be required for fully vaccinated faculty, staff, and students, depending on CDC guidance.

Walking on Campus/Outdoor Areas
Students, staff, and faculty are not required to wear face masks while walking footpaths on campus. Non-vaccinated people are not allowed in outdoor areas of the 90 Quaker Hill campus.

In Living Units
Residents are not required to wear face masks.

Classrooms
Fully vaccinated students, staff, and faculty are not required to wear face masks while in classrooms and labs at the green alert level, though they may choose to do so. This guidance may be updated based on Federal or State CDC recommendations. Masking may be recommended or required at the yellow alert level. No individuals who have not provided proof of vaccination are permitted into classrooms and labs.
In Offices
Fully vaccinated students, staff, and faculty are not generally required to wear face masks while alone in offices, though they may choose to do so. Masking in shared spaces may be required based on CDC guidance. No individuals who have not provided proof of vaccination are permitted into offices on campus unless they have received prior approval from College administration.

Public Areas inside
At the green alert level, fully vaccinated students, staff, and faculty are generally not required to wear face masks while in the library or campus store, though they may choose to do so. This guidance may be updated based on Federal or State CDC recommendations. Masking may be recommended or required at the yellow alert level. Guests may be admitted to the library if they articulate a purpose for library use. Guests are required to provide verification of completed vaccination and have received a campus access pass. Non-vaccinated guests are not allowed in inside public areas.

Public Areas outside
Fully vaccinated students, staff, and faculty are not required to wear face masks while in public areas outside, though they may choose to do so.

Guests will be permitted to be present in outdoor areas for visitation or recreational purposes in an area designated as open for such purposes such as the Field of Dreams. Guests are required to provide verification of completed vaccination and have received a campus access pass. Non-vaccinated guests are not allowed in outside public areas on the 90 Quaker Hill Road campus.

Dining Facilities
At the green level, fully vaccinated students, staff, and faculty are not required to wear face masks while seated and eating in campus dining facilities, though they may choose to do so. Masking may be recommended or required at the yellow alert level.

Facilities

Safety Shields
In high-density locations open to non-vaccinated public, plastic barriers may be installed to allow necessary interaction while reducing the risk of transmission.

Custodial
Unity College will maintain a safe and sanitary campus environment. The frequency and type of cleaning for each space will be determined by its purpose and volume of use.
Cleaning classrooms
- **Green Alert Level**: daily
- **Yellow Alert Level**: daily
- **Red Alert Level**: cleaned and sealed if closed to further use.

Cleaning offices
- **Green Alert Level**: as needed
- **Yellow Alert Level**: as needed
- **Red Alert Level**: cleaned and then sealed if closed to further use.

Cleaning public rest rooms
- **Green Alert Level**: daily
- **Yellow Alert Level**: twice daily
- **Red Alert Level**: cleaned and then sealed if closed to further use.

Cleaning residence halls
- **Green Alert Level**: daily
- **Yellow Alert Level**: daily
- **Red Alert Level**: cleaned each and then sealed if closed to further use.

Cleaning Protocols
Priority areas to be disinfected include tables, doorknobs, light switches, handles, desks, phones, keyboards, toilets, faucets and sinks, elevator pads, and handrails.

Maintenance

Conducting maintenance
Vaccinated Facilities staff conducting maintenance activities do not need to wear a mask when work would put them in contact with other faculty, staff, and students.

HVAC and Ventilation
All buildings’ systems should be reviewed for proper functioning. Occupied spaces without a window will be assessed and (if necessary) air purifiers installed.

Residences

Work Requests in Residents’ Room
Facilities staff, with the assistance of the Student Success Office, will schedule an appointment with the resident if a work request is required to be completed in the residents’ room.

Public Safety

Health Code Levels
- **Green Alert Level**: campus open to the public in accordance with this plan and College policies.
**Yellow Alert Level**- campus open to the public in accordance with this plan and College policies.

**Red Alert Level**- campus closed to the public.

**Procedures and Protocols**
Temporary COVID-19 Procedures will override or amend current procedures.

Public Safety will have a supply of disposable face masks on hand for issue to non-vaccinated guests who may need one for use on campus.

Public Safety may coordinate as needed with the Student Success Office on guidance for responding and/or assisting individuals who become positive for COVID-19 and need to be moved to quarantine/isolation.

**Transportation**

**Health Code Levels**
- **Green Alert Level**- Vans operational
- **Yellow Alert Level**- Vans operational.
- **Red Alert Level**- Vans suspended.

**Vans**

**Face masks**
At the green level, vaccinated students, staff, and faculty do not need to wear face masks and practice social distancing while in College vehicles, though they may choose to do so. Masking may be recommended or required at the yellow alert level.

**Academic trips**
Academic field trips are allowed at the green and yellow level alerts at full capacity.

**Nonacademic trips**
Nonacademic trips are allowed at the green and yellow alert levels at full capacity.

**Gatherings**

**Outside**
There is no restriction on gatherings outside for vaccinated students and employees.

Non-vaccinated guests are not allowed at outside gatherings at 90 Quaker Hill road campus. Any gathering of more than five guests with campus access passes outside on the campus of 90 Quaker Hill Road requires the prior approval of the Vice President of Hybrid Learning.

**Inside**
There is no restriction on gathering inside for vaccinated students and employees.
Non-vaccinated guests are not allowed at inside gatherings at 90 Quaker Hill road campus. Any gathering of more than five guests with campus access passes inside on the campus of 90 Quaker Hill Road requires the prior approval of the Vice President of Hybrid Learning.

Health Services

Health Code Levels

- **Green Alert Level**: Telehealth options available
- **Yellow Alert Level**: Telehealth options available
- **Red Alert Level**: Telehealth options available

Counseling

Professional Counseling will be done via Virtual Care Group Telehealth.

Medical

Students will use the Virtual Care Group Telehealth services. Students may also seek in-person medical care from Northern Light Primary Care in Unity, Maine. The clinic website is: [https://northernlighthealth.org/Our-System/Inland-Hospital/Locations/Primary-Care-Unity](https://northernlighthealth.org/Our-System/Inland-Hospital/Locations/Primary-Care-Unity). Further information about the clinic and its services is available by calling 1 (800) 914-1409.

Symptom Monitoring

Any fully vaccinated person who experiences symptoms consistent with Covid-19 should isolate themselves from others and be tested for SARS CoV-2.

Unity College will use the symptom monitoring tool in RAVE to protect the Unity College community. On a daily basis, all faculty, staff, and students who plan to be on campus must assess themselves for COVID-19 symptoms and determine whether they present a possible risk based on the self-assessment checklist. Faculty and staff, who exhibit symptoms are prohibited from coming to campus and must notify their supervisor immediately. Students should notify the Interim Assistant Dean of Students (Stephen Nason; snason@unity.edu; (207) 509-7284), or the Vice President of Hybrid Learning (Zach Falcon; zfalcon@unity.edu; (207) 509-7131) immediately if they exhibit any symptoms.

Vaccines

All faculty, staff and students must be fully vaccinated prior to their arrival on campus.

Testing

Fully vaccinated individuals with no COVID-19-like symptoms and no known exposure are not required to undergo routine testing or screening.
Fully vaccinated individuals should be tested 3-5 days following a known exposure to someone with suspected or confirmed COVID-19 and wear a mask in indoor settings (regardless of alert level) for 14 days or until they receive a negative test result. A fully vaccinated individual with no COVID-like symptoms does not need to quarantine following an exposure to someone with suspected or confirmed COVID-19, if they follow the testing and masking requirements.

Asymptomatic testing for Covid-19 is available from Northern Light Primary Care in Unity, Maine. The clinic website is: https://northernlighthealth.org/Our-System/Inland-Hospital/Locations/Primary-Care-Unity. Further information about testing services is available by calling 1 (800) 914-1409. Students exhibiting Covid-19 symptoms may be tested at Northern Light Walk-In Care in Waterville, Maine. The walk-in care website is: https://northernlighthealth.org/Our-System/Inland-Hospital/Locations/Walk-in-Care. Further information about walk-in care services is available at (207) 861-6140.

Contact Tracing

To ensure health and safety, Unity College will identify and quarantine (or isolate) individuals who may be COVID-19 positive.

The College will coordinate its efforts with the Maine CDC if the person is positive for COVID-19. Individual privacy will be maintained in accordance with state regulations.

Currently, there are two scenarios that would initiate a case investigation for a Person Under Investigation (PUI)

1. PUI fails daily symptom scan
2. PUI tests positive for COVID-19

Approved visitors are required to provide notice to Director of Public Safety if they develop symptoms following a visit to the College.

Housing and Residence Life

Health Code Levels
- **Green Alert Level**: Normal capacity
- **Yellow Alert Level**: Normal capacity
- **Red Alert Level**: Students sent home as soon as possible

6 Key Concepts for Adapting to Covid-19 Well

<table>
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<th>1) Clearly Defined Goals</th>
<th>1. House residents safely</th>
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2) Focus on the Essential
3) Utilize multiple strategies & methods
4) Individualize
6) Utilize Partners

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<th>2) Focus on the Essential</th>
<th>1. Safely supporting residents</th>
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<td>3. Dining Services</td>
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Residence Halls Focus

- UnityTwo
  - General Purpose housing
  - Five persons to a suite
- Clifford
  - General Purpose housing
  - Five persons to a suite
- Cianchette
  - General Purpose housing
  - Double and Singles
- Maplewood
  - General purpose housing
- Eastview
  - General purpose housing
- Westview
  - General purpose housing
- Wood Hall
  - General purpose housing
- UnityThree
  - General purpose housing
- Cottage Nearing
  - Quarantine/isolation housing
  - One person per room

Residence Life staff
At the green alert level, fully vaccinated Residence Life staff will not be required to wear face masks and maintain social distancing while out and about on campus. Masking may be recommended or required at the yellow alert level. Communication to students will be primarily through in-person and Zoom meetings.

Quarantine housing
Cottage Nearing is designated quarantine housing. Students testing positive for Covid-19 must quarantine until:

- A negative Covid-19 test, or
• They recover from Covid-19 and receive a negative test, or
• The student is authorized to leave campus and return home

Quarantine

Students who have tested positive for Covid-19 will be asked to quarantine in Cottage Nearing. The following guidelines have been established for students who are quarantining:

- Students will be transported to the quarantine location by Unity College’s transport team
- Student Success Staff will provide students with the resources necessary to monitor the development of symptoms
- Dining Services will arrange for meals to be delivered to students
- Students will continue to participate in classes virtually
- Faculty, staff, and students will be permitted back on campus after 14 days if they are not exhibiting symptoms; or, seven days without exhibiting symptoms and two negative COVID-19 test results

Social distancing

Definition

Social Distancing is not required for fully vaccinated individuals. Social distancing is defined in this plan is limiting groups to a size that allows individuals to stay six feet apart.

Inside

Fully vaccinated faculty, staff, and students are not required to observe social distancing while inside, unless directed to do so per CDC guidance. Non-vaccinated guests are not allowed at inside gatherings at 90 Quaker Hill road campus.

Outside

Fully vaccinated faculty, staff, and students are not required to observe social distancing while outside, unless directed to do so by CDC guidance. Non-vaccinated guests are not allowed at outside gatherings at 90 Quaker Hill road campus.

Face Masks

Fully vaccinated faculty, staff, and students are not required to wear face masks, though they may choose to do so. This requirement may change based on CDC guidance.

Non-vaccinated individuals are not allowed on the 90 Quaker Hill Road campus unless specifically authorized or invited by College administration. Such authorized individuals must wear face masks while on campus.

Rooms

Resident Rooms will be normal occupancy. Residents will be expected to keep their rooms in a sanitary clean state.
Common Rooms
Residents may use common rooms normally.

Kitchenettes and Kitchens
Residents may use the kitchenettes normally. Cooking and serving dishes are not allowed to be left in the kitchenette/kitchen. Residents may bring their own cooking utensils and cookware, use it, and then take their cooking utensils and cookware back to their room. Any cooking utensils or cookware left in the kitchenette/kitchen will be disposed of. Residents are expected to keep the kitchenette/kitchen clean and sanitary.

Bathrooms
Residents may use residential bathrooms and shower rooms as normal. Residents must bring all toiletries with them to the bathrooms and take them with them when they are finished. No toiletries may be left in public bathrooms. Residents are expected to keep the bathrooms clean and sanitary.

Laundry Rooms
Residents may use the residential laundry as normal. Residents are expected to be prompt in moving their laundry from the washer to the dryer and in retrieving their clean laundry. Residents, who notice that laundry has been left in the laundry room without attention for an extend time should contact their resident advisor. Residents are expected to keep the laundry room clean and sanitary.

Study Rooms
Residents may use study rooms as normal. Residents are expected to keep study rooms clean and sanitary.

Move In
Residents will first check in with their Resident Advisor who will go over the Check In form with them and issue them a room key. The Resident can then move into their room.

Guests
Residents are not allowed to have any outside guests in the residence halls while the Covid-19 Pandemic persists. Outside guests are anyone who is not either a Unity College employee or a currently enrolled Hybrid Learning student who has provided proof of vaccination.

Visitors in Residents’ room
Residents can have student visitors in their room so long as the student is a currently enrolled Hybrid Learning student who has provided proof of vaccination. If the visitor is not a currently enrolled Hybrid Learning student who has provided proof of vaccination, the visitor must provide proof of vaccination and obtain a campus access pass prior to entering the residence hall.
Resident Advisors
Programming
Resident Advisors will provide weekly programming for their residential areas. Resident Advisors will need to be creative in their community building efforts combining in-person with virtual activities.

Floor Meetings
Resident Advisors will conduct their floor meetings in-person.

Peer Counseling
Resident Advisors will conduct peer counseling in-person.

Residence Life Campus-Wide Programming
Campus wide programs will take place both in-person and virtually.

Cleaning Routine in the Residence Halls
Residence Hall Common Areas
(Lounges/Kitchens/Kitchenettes/Laundry Rooms/Study Rooms/Bathrooms):

- Routine daily cleaning by custodial staff

Student Rooms/Suites:

As this is their personal residence at the College, students will have responsibility for cleaning and disinfecting their own personal residence hall rooms and personal belongings. If students need cleaning and sanitizing products to assist them, they should contact their RA, who will coordinate with the College’s Facilities Management department to acquire the necessary supplies.

If there is a developing situation that requires a specific deep-cleaning of any one student’s personal room, (for example, if we believe a resident has become positive with COVID-19) that student will be notified by Facilities Management that they will be entering their space to conduct a thorough assessment and cleaning of the room.

Move In

1. All residents must first meet with their RA who will go over the Check In form and issue them a room key. The resident can then move in.
2. All vaccinated family members/move-in helpers must provide verification of completed vaccine and have a campus access pass while in the Residence Halls and in the immediate vicinity outside of the halls while the move in process is taking place. Non-vaccinated family members/move-in helpers are not allowed on the 90 Quaker Hill Campus.
3. Residential Life staff will be in the buildings and available to provide directions, but residents will be responsible for moving their items into their room.
4. New students moving in for first-year Orientation and Early Start will be given information on the schedule for family members immediately following the residential move in time.
Library

Health Code Levels
- **Green Alert Level:** Quimby Library open to faculty, staff, and students, and vaccinated public with Campus Access Passes.
- **Yellow Alert Level:** Quimby Library open to faculty, staff, and vaccinated public with Campus Access Passes.
- **Red Alert Level:** Quimby Library closed

Faculty, staff, and students
The library is open as normal at Green and Yellow alert levels for faculty, staff, and students. The library hours for faculty, staff, and students may vary from the public hours. There will be times that the library is closed to the public while remaining open to faculty, staff, and students.

Public
The library is open to the public at the green and yellow alert level, though access may be limited as needed under a yellow alert level. Guests must provide verification of complete vaccination and have a campus access pass. The library hours for the public may vary from the hours available to faculty, staff, and students.

Leaving Campus

Health Code Levels
- **Green Alert Level:** Students may leave campus as normal
- **Yellow Alert Level:** Students may leave campus as normal
- **Red Alert Level:** On campus students confined to their residence hall until able to go home. All classes remote. Campus closed.

New Student Orientation
The College will provide online education modules to incoming new Hybrid Learning Students to help them become acclimated to life on campus. The series of online modules will cover the following:

- What is Covid-19 and how to stay safe during the Covid-19 pandemic
- Alert Levels
- Quarantine and Isolation housing
- Travel and Transportation
- Dining Services
- Gatherings and Activities
- Academics
- Personal Hygiene
Offices
Health Code Levels
Green Alert Level—Academic and administrative buildings open to faculty, staff, and students.
Yellow Alert Level—Academic and administrative buildings open to faculty, staff, and students.
Red Alert Level—Academic and administrative buildings closed.
Offices open
Offices are open to students, staff, and faculty at Green and Yellow Alert levels
Offices not open
All offices are closed to all at Red Alert Level.

Outdoor Recreation
Health Code Levels
Green Alert Level—Academic and nonacademic trips are allowed, equipment room open.
Yellow Alert Level—Academic and nonacademic trips are allowed, equipment room open.
Red Alert Level—No trips are allowed, equipment room closed.
Trips
Nonacademic
Nonacademic trips are allowed at Green and Yellow alert level.
Academic trips are allowed at Green alert level and Yellow alert level.
Equipment room
The equipment room is open at Green, and Yellow alert levels to faculty, staff, and students.

Student Activities
Health Code Levels
Green Alert Level—In-person activities are allowed; virtual activities are also offered.
Yellow Alert Level—In-person activities are allowed; virtual activities are also offered.
Red Alert Level—No in-person student activities are allowed.
Virtual Activities
Virtual activities will be offered at all alert levels.
In-Person Activities
In-person activities are allowed for students, faculty, and staff at the Green and Yellow alert levels.
Emergency Response

Protecting the health and safety of Unity College students, staff, and faculty is our top priority. Returning to in-person learning safely will require continuous monitoring to determine if additional mitigation protocols are warranted.

- Unity College will monitor three primary data points as part of its ongoing risk assessment.
  - The College’s reported number of new COVID-19 cases

All positive results for Covid-19 are reported automatically to the Maine CDC which will assign appropriate contact tracers to guide the College’s response.