Your Name

City, State | Email | Phone

PROFESSIONAL SUMMARY

Goal-oriented employee who takes initiative on projects and enjoys hands-on outdoor work and learning new skills. Motivated to support organizations integrating environmental practices and policies to combat climate change. Enthusiastic about hiking, backpacking, and conservation.

EDUCATION

Unity Environmental University, Maine Expected Graduation May 2024

**Bachelor of Science in Environmental Science** **GPA: 3.6**

RELEVENT COURSEWORK

* Wildlife Biology
* Forestry
* GPS units
* GIS software
* Plant Identification - Invasive Species
* Ecology
* Climate Change

SKILLS & CERTIFICATIONS

* Microsoft Suite
* Data Processing & Analysis
* Research methods
* Professional Communication

EXPERIENCE

Job Title/Internship, Business, City, State (most recent on top) May 2021-Present

* Participated in trail construction
* Collected data for biological surveying
* Provided accurate reports to supervisor outlining samples tested
* Communicated with team to compile findings
* Described results as part of a poster presentation

Job Title, Business (Retail), City, State (most recent on top) May 2020-August 2020

* Collaborated with customers to find answers or solutions
* Supported team by completing tasks independently and reliably
* Maintained an organized workspace

Job Title, Business (Food Service), City, State (most recent on top) May 2019-August 2019

* Greeted customers and provided service with a positive attitude
* Supported co-workers to ensure shifts were covered and operations ran smoothly
* Processed orders accurately and efficiently to increase customer loyalty
* Maintained professional standards in a fast-paced environment

ORGANIZATIONS

* Audubon Society (Organization), City, State August 2020-Present
* Business where you volunteered, City, State July-September 2021
  + How did you contribute to their work?